

Care & Compassion 100

Pastoral care, benevolence, counseling, marriage, prayer, and Justice & Outreach.

Your parent class 100 Care & Compassion

CCMR due the 5th of every month

Questions
#helpfinance

Updated September 2026

Your classes

Every transaction needs one of these. Pick the most specific line that fits; use the General line only when nothing else does. In Ramp these appear under **100 Care & Compassion**.

CODE	CLASS	USE IT FOR
105	Care - General	Default for care ministry spend that isn't one of the specific lines below
110	Benevolence	Direct assistance to individuals in need; pair with category 7020 Benevolence
111	Counseling	Counseling center costs and counseling support
120	Marriage- General	Marriage ministry not tied to a specific program
121	Marriage- Premarital	Premarital counseling and prep
122	Marriage- Socials	Marriage socials and gatherings
123	Marriage- Workshops	Marriage workshops and seminars
130	Care & Prayer	Prayer ministry, prayer team, care visits
131	Prayers & Petitions	Prayers & Petitions program
140	Compassion (J&O)- General	Justice & Outreach not tied to a specific initiative
141	Compassion (J&O)- Advocacy	Advocacy events and materials
142	Compassion (J&O)- Food Pantry	Food pantry supplies and operations
143	Compassion (J&O)- Foster Care	Foster care initiative
144	Compassion (J&O)- Leaders & Volunteers	J&O volunteer training, appreciation, and leader development
145	Compassion (J&O)- Local Initiatives Brunches	Local initiative brunch events
146	Compassion (J&O)- Individual Partners	Support to individual partners
147	Compassion (J&O)- Organization Partners	Support to partner organizations
150	Griefshare	GriefShare program materials and hosting

Categories you'll use most

The expense types that show up in Care & Compassion month after month. Ramp suggests a category from the merchant; check it against this list rather than accepting it.

7020
Benevolence

8440
Gifts Given

8115
Food & Refreshments

8110
Supplies

7570
Honorary

8542
Counseling Support

8430
Venue Rentals

8160
Printing & Copying

8540
Staff & Volunteer Development

7590
Child Care

7595
Event Host Contractors

8330
Meals

All categories available in Ramp

The full category list is the same for every ministry. Starred items are the ones above. If what you need isn't here, use the closest fit and explain in the memo, then ask in #helpfinance.

DIRECT ASSISTANCE

- 7020** Benevolence ★
- 7010** Missionary & Residency Support
- 7030** Church Plant & Organizational Support

PEOPLE WE PAY WHO AREN'T STAFF

- 7570** Honorarium ★
- 7510** Contractors - General
- 7595** Event Host Contractors ★
- 7590** Child Care ★
- 7560** Interns
- 7550** Marketing Consultant
- 7540** IT Consultant
- 7580** Security On Site
- 7585** Janitorial
- 7520** Accounting
- 7519** Grant Writer

SUPPLIES AND TOOLS

- 8110** Supplies ★
- 8115** Food & Refreshments ★
- 8160** Printing & Copying ★
- 8130** Postage & Shipping
- 8170** Subscriptions
- 8150** Software & Hardware < \$6,000
- 8145** Equipment Purchase < \$6,000
- 8140** Equipment Rental
- 8155** Furniture & Furnishings < \$6,000
- 8120** Telephone & Internet
- 8190** Lease Expense

EVENTS AND PROGRAM

- 8430** Venue Rentals ★
- 8440** Gifts Given ★

TRAVEL AND CONFERENCES

- 8330** Meals ★
- 8310** Lyft, Uber, Car Rental
- 8320** Airfare
- 8340** Hotels & Lodging
- 8350** Conference Registration Fees
- 8360** Parking, Mileage, Gas

FACILITIES

- 8230** Repairs & Maintenance
- 8220** Utilities
- 8240** Janitorial Supplies
- 8235** Safety and Security

DEVELOPMENT AND OTHER

- 8540** Staff & Volunteer Development ★
- 8541** Staff Books & References
- 8542** Counseling Support ★
- 8543** Staff Development School
- 8544** Staff Development - Other
- 8570** Advertising Expenses
- 8520** Insurance - Building and Liability
- 8580** Business Taxes & Licensing Fees
- 8550** Bank Fees

CCMR on every transaction

- **Class** from the table above
- **Category** from this sheet
- **Memo** that explains the purpose
- **Receipt**, itemized

The memo standard

Write it for someone who wasn't there. "Lunch with 3 Alpha volunteers, spring training" passes. "Lunch" fails. Name the event, purpose, or people.

Due the 5th

All CCMR for a month is due by the 5th of the next month so books close and reports go out by the 20th. Late items delay the whole church's reporting and are considered in performance reviews.